**Organisation: Grant Title:**

**Grant Programme: Dates:**

This proposal plan is used to outline what you plan to deliver (outputs) and what difference you hope to achieve (outcome) for the duration of the work that you are asking us to support. This will form the basis of how you report back to us on the progress of your work. For each outcome (we expect at least 3 outcomes but you may provide up to 5), please indicate the corresponding outputs, beneficiaries, date delivered by and measurement tools. This should not exceed two sides of A4.

|  |
| --- |
| **Example[[1]](#endnote-1)** |
| e*.g. Increased self-esteem, greater confidence, better interaction with peers, greater understanding of music, increased problem solving, better able to take responsibility for themselves* |
| **Activities and participants (please include numbers where relevant)[[2]](#endnote-2)** | **Date delivered by (duration and frequency)[[3]](#endnote-3)** | **What tools will you use to measure your outcomes?[[4]](#endnote-4)** |
| *e.g. After school workshops for 8 children who are hearing impaired aged 2-16 years old and their parents. Activities include: music, dance, art and sport.* | *e.g. Sessions to run weekly from September 2019 to July 2020* | *e.g. Pre activity questionnaire/survey with the children and young people at the beginning of school year**Post activity questionnaire at the end of school year to gather perceptions of the project’s impact from children and young people and parents**Audience numbers and feedback from celebration performance* *Feedback / observations on outcomes achieved from workshop leader* |
| **Outcome 1** |
|  |
| **Activities and participants (please include numbers where relevant)** | **Date delivered by (duration and frequency)** | **What tools will you use to measure your outcomes?** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Outcome 2** |
|  |
| **Activities and participants (please include numbers where relevant)** | **Date delivered by (duration and frequency)** | **What tools will you use to measure your outcomes?** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Outcome 3** |
|  |
| **Activities and participants (please include numbers where relevant)** | **Date delivered by (duration and frequency)** | **What tools will you use to measure your outcomes?** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Outcome 4**  |
|  |
| **Activities and participants (please include numbers where relevant)** | **Date delivered by (duration and frequency)** | **What tools will you use to measure your outcomes?** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Outcome 5** |
| **Activities and participants (please include numbers where relevant)** | **Date delivered by (duration and frequency)** | **What tools will you use to measure your outcomes?** |
|  |  |  |
|  |  |  |
|  |  |  |

1. The changes / benefits / learning or other effects that will happen as a result of your proposal e.g. effects on wellbeing, change in life circumstances [↑](#endnote-ref-1)
2. A list of the key services / products / activities you intend to deliver to the participants (people involved), including the volume / range / extent of your delivery e.g. number of events, total participation etc [↑](#endnote-ref-2)
3. The timescale and completion date for the event(s) [↑](#endnote-ref-3)
4. How you will assess the extent to which your intended outcomes have been achieved. You may be able to measure these directly or may need to use other indicators

For further explanation of these terms, please refer to: www.jargonbusters.org.uk [↑](#endnote-ref-4)